Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of Sixpenny Handley & Pentridge Parish Council <u>Held 12th August 2021</u> at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.

Public Open Session O Members of the public present. Attendance & Apologies Cllr Simon Meaden (Chairman of Finance & General Purposes) Cllr James Reed (Chairman of the Parish Council)	
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Cllr Maureen New Cllr Andy Turner Cllr Stuart McLean	
Also in Attendance Ciona Nicholson (Clerk)	
Apologies Cllr Dave Adams Cllr Gino Salvia	
Declarations of Interest & Grants for Dispensation	
The following members declare non-pecuniary interests in matters relating to:	
Cllr Colin Taylor – Pentridge Village Hall Cllr James Reed – Community Land Trust Cllr Andy Turner – Community Land Trust Cllr Maureen New – Village Hall Trees Item 454 (Sports Facilities) & pecuniary interest in item 453 (Sports Association)	
Matters arising from the last F&GP Parish Council Meeting held 1 st July 2021.	
Clerk to arrange an official opening and photo opportunity of the newly installed outdoor gym equipment. A suitable date to be agreed with a local Nisa representative.	Clerk
Recreation Ground signage – Cllr Adams (DA) has obtained further quotes which he will bring to the next meeting.	
Oil Tank protection – Cllr Adams (DA) requested a quote for metal sheeting similar to the green shed as he believes long term less maintenance and eliminates the health & safety requirements for flammable materials. – Next F&GP meeting.	
Queens Canopy – A Copper Beach tree is not an option that is available under this scheme. Members agreed to request hedgerow saplings rather than an individual tree.	Clerk
	Cllr Dave Adams Cllr Gino Salvia Declarations of Interest & Grants for Dispensation The following members declare non-pecuniary interests in matters relating to: Cllr Colin Taylor – Pentridge Village Hall Cllr James Reed – Community Land Trust Cllr Andy Turner – Community Land Trust Cllr Maureen New – Village Hall Trees Item 454 (Sports Facilities) & pecuniary interest in item 453 (Sports Association) Matters arising from the last F&GP Parish Council Meeting held 1 st July 2021. Clerk to arrange an official opening and photo opportunity of the newly installed outdoor gym equipment. A suitable date to be agreed with a local Nisa representative. Recreation Ground signage – Cllr Adams (DA) has obtained further quotes which he will bring to the next meeting. Oil Tank protection – Cllr Adams (DA) requested a quote for metal sheeting similar to the green shed as he believes long term less maintenance and eliminates the health & safety requirements for flammable materials. – Next F&GP meeting. Queens Canopy – A Copper Beach tree is not an option that is available under this scheme.

452	Play Area Matters.				
	Cllr McLean (SMc) continues to carry out sight inspections on a weekly basis – no matters to report other than the broken fence between the two areas.				
	Members appreciated the quarterly inspection report supplied by the Elite Playground Inspect but requested that the photos supplied are taken from the actual inspection visit each time. Clerk to notify Elite Playgrounds.				
	Members discussed the merits of a new location for an additional waste bin positioned between the skate-park and play area and monitor any improvements in litter collection. The current bin is located at the far end of the skate-park is out of clear sight and its base is broken.	MN			
453	153 Sports Association Matters.				
	The Sports Association Cleaner's report was circulated prior to the meeting.				
	 Newly installed carpet tiles are beginning to ruffle under the wooden tables – situation to be monitored. 	MN			
	Cleaning hours July: 20.5 hours – On behalf of the Sports Association members unanimously approved.				
	Members discussed the benefits of publicising the sports facilities available and the importance of reporting on actual events that are held there.				
	The most recent meter readings taken by Cllr McLean (SMc) showed a higher than usual electric usage during June & July. With no obvious reason for the higher levels other than the recently installed dehumidifier between the chiller room and changing room during a particular hot period of weather. Members discussed the long term benefits of resurrecting the former ventilation system which had previously been removed under a previous Parish Council. Further discussions to be held with Cllr Adams (DA).				
	• Changing room flooring – scheduled to be refurbished week commencing 16 th August. Cllr New to meet and open the sports pavilion.				
454	Sports Facilities Matters				
	The Penny Tap Team requested PC permission to install 'kegs' which will involve the installation of pipework from the cellar through to the kitchen. Members unanimously resolved to approve the minimal works as it will provide improved efficiency and encourage longer lasting ales.				
	Recreation Ground				
	Local contractor Bradley Kilshaw has completed many of the outstanding tasks at the Recreation Ground including overgrown vegetation around the green shed, cricket banking, removed the ragwort and neatened the artificial cricket strip edging. Cllr Adams (DA) is ready to demonstrate the artificial surface sweeper next time.	DA			
	Outstanding items: A request for a quote has been made to local contractor to layer the large recreation hedge that runs from the play area/Church boundary to the rear of the Sports Pavilion – a proposed Autumn project.	684			
	Users\Parish Office\Documents\Class 4 - How we make decisions\Minutes of Meetings\Finance and General Purpose\2021-22	SM Minutes EGP			

455	Allotment Association Matters				
	Cllr Adams (DA) an allotment holder for a number of years is very concerned with the general upkeep of many allotment plots located at the Common Road. Following a recent visit by the Clerk and Cllr Adams (DA) a quick assessment of the premises confirmed that over half of the plots were non-productive and several completely overgrown and unmanageable.				
	Most recently new lease holders, The Creative Skills Hub had difficulties taking over their plot due to it being severely overgrown which has confirmed the general problem.				
	Cllr Meaden (SM) responsible for Allotments offered support by suggesting a meeting with Allotment Association Chairman to discuss matters further.	SM/Clerk			
456	Planning Applications				
	• The Roebuck Inn, 22 High Street, Sixpenny Handley, Salisbury, SP5 5NR. Change of use from Public House to residential (single dwelling) with associated alterations.				
	Parish Council decision: Objection				
	Parish Council comment: Parish Council members are unanimous that following a very long community effort to retain the Roebuck as a public house (and a public asset) following an appeal that was overturned by the Planning Inspectorate to quote 'as an opportunity to provide affordable housing' approved planning permission to convert to 3 flats.				
	In such a very short time later to apply to convert these plans back to 1 property is disappointing.				
457	Correspondence				
	Reports received from concerned local residents regarding the permanent bollards in The Orchard. As the Parish Council had not received a consultation on plans to introduce new bollards the Clerk contacted Highways to check appropriate approval had been granted.				
	Next years 'Jubilee Celebrations are due to take place on 4 th June 2022 – Local volunteer Groups are considering organising a community event which may involve arrangements for The Big Session.				
458	Financial Matters & Expenditure				
	The RFO circulated to members prior to the meeting a report on finances to 1 st August 2021. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of Bank Statements for signing.				
	Members approved unanimously the RFO Receipts & Payments Report.				
	A preliminary inspection of the Hybrid Poplar (TPO at the entrance to the Village Hall) has been undertaken with a further written report to be issued by Rushmore Estate Tree Manager if agreed.				
	Members discussed the Parish Council's duty of care and responsibility to undertake regular tree				

inspections of the protected tree. The debate ended with agreement to confirm the 'risk assessment' aspect for each of the quotes the first quote being from Wadey Trees Blandford.	СТ
The matter to be carried forward to the next F&GP meeting.	
	Clerk
Meeting Closed 9.10pm	

These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.

Signed;..... 23rd September 2021

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 12th August 2021.

Date Description

Receipts payment

12/08/2021	EDDC Rent	so		484.00
12/08/2021	C Nicholson (July Salary Payment)	2954		902.21
12/08/2021	Elite Quarterly Playground Inspections	2955		52.80
	DAPTC (Register of Interest/Code of Conduct			
12/08/2021	training)	2956		50.00
	Bradley Kilshaw (Approved additional			
12/08/2021	Recreation Maintenance)	2957		380.00
12/08/2021	Mark Young (Groundsman pitches fuel)	2958		98.64
	Dave Adams Reimbursement Ride on Mower,			
12/08/2021	fuel, anti-freeze)	2959		130.59
	Dave Adams Reimbursement Recreation Gate			
12/08/2021	materials	2960		53.25
12/08/2021	RMP Easton (Provision of materials play area)	2961		416.66
	Source for Business (Feb 21 - July 21 Common Rd			
12/08/2021	Allotments	2962		101.97
12/08/2021	Unit 6 water sewerage	2963		97.06
12/8/2021	Steve Lane (Mortar Repairs to Village Hall)	2964		400.00
	Simon Meaden (Reimbursement ice creams			
12/8/2021	Volunteers	2965		70.00
12/08/2021	Office Hire (Seated Exercise Class)	Credit	50.00	
12/08/2021	Interest Business Reserve	Credit	0.68	
	August Total		50.68	3237.18

Scrutineer.....Date.....

